Online Application Platform Guide

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How to access the Online Application Platform

All applications must be completed and submitted via the Online Application Platform accessed from the IMIBIC-P2Med website [https://p2med.imibic.org/](https://p2med.imibic.org/): APPLY > Online Application Platform

You will be redirected to: [https://imibic.slideroom.eu/#/Login](https://imibic.slideroom.eu/#/Login)

The Platform requires a generation of a password protected Account and Profile in Slideroom. This enables saving draft versions of the application and modifications to it across multiple consecutive sessions.
The Online Application Platform home page:

If you already have a Slideroom Account, you can use your existing account to Log in. if not, use the Sing up option.
Step 1: Sign up

Please note that the Password should be at least 8 characters long.
Step 2: Activate your account

After Signing up, you need to activate your registration via the Slideroom link sent to your email (email from support@slideroom.com):

[Image of Slideroom account activation page]

[Image of Slideroom account activated page]

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Step 3: Log in

Step 4: Select the programme: IMIBIC-P²Med

Click on IMIBIC-P²Med, under Directory, to enter to the application.

If you need technical assistance, please click the "Help" link above or email support@slideroom.eu.

For any other questions, please contact the IMIBIC-P²Med Helpdesk: imibic.p2md@imibic.org or +34 957 213 716
Step 5: Begin Application

On this page you can see the content of the FORMS (i.e. the SECTIONS 1-5) or Print them if you wish to see the list of all questions in the forms before beginning your application.

Click on Begin application to start filling in your application.
Step 6: Create Slideroom Profile

In this step you must fill in the data for your profile. Please note that this data is collected for the Slideroom profile, and is not part of the information requested in the FORMS. You will only have to do this once. Obligatory fields are marked with *.

After filling in the data for your profile, click on Continue to Application.

Step 7: Fill in Application

Guidance notes for each field are provided along the questions. Remember that you can save your draft application at any time, and continue filling it in in another session.

NOTE:
- Sections 1, 2.1, 3, 4 and 5 are obligatory for all applicants.
- Section 2.2 is obligatory only for those applicants who are in possession of a PhD.
- Section 2.3 is obligatory only from those applicants who are not in possession of a PhD.
If you have any doubts about what information should be included in each field, please contact the Helpdesk: imibic.p2md@imibic.org or +34 957 213 716.

For technical issues (page doesn’t load, information is not saved, error messages, etc.) click Help or send an email to support@slideroom.eu.

The application shows the time remaining until the deadline.

The forms have an auto save function.

To return to your application later, you can Save and Exit.
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✓ sign appears in the SECTION menu once all required fields have been filled in.
⚠️ sign appears if there is an error or missing information in a required field.

Browse through the different SECTIONS to fill in your application, using the < BACK and NEXT> buttons or the SECTIONS menu on the left side column.

NOTE:
If you are not in possession of a PhD, you do not have to fill in the section 2.2
If you are in possession of a PhD, you do not have to fill in the section 2.3

Once all required SECTIONS are filled in, you can proceed to the next and final step: Submit.
Step 8: Submit Application

You can review your application before submission.

Note that once your application has been submitted, you will NOT be able to make any edits.

If you made a mistake and need to resubmit, you must write to Helpdesk at least 5 working days before the call deadline. We will reopen the application so you can resubmit it.